



North Dakota Library Association
Established 1906

2019-2020 Annual Reports

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Traci Lund
President-Elect
October 1, 2020

Annual Report

Conference Planning:

- Working with Maggie and Amy on 2020 Conference Planning
- Attended monthly conference planning meetings
- Attended Amigos meetings
- Worked on soliciting Amigos services for future Conferences
- Emailed Amigos on various concerns and questions
- Made the slide show for the awards banquet
- Prepared MC speech for awards show
- Prepared the Business Meeting: Agenda, sent out zoom information, emailed all for information and worked with Maggie on incorporating Shark Tank
- Set up zoom meetings for annual section meetings

Others

- Attended NDLC Meetings
- Attended Finance Committee meeting
- Solicited New Chair for Good Stuff Magazine
- Solicited libraries to host Red Rivers Seniors
- Meeting with Chair of GODORT/TECH Services Danae on ...
- Meeting with Kristen of CBP
- Meeting with Laurie and Kristen of CBP
- Wrote articles for the Good Stuff Magazine
- Worked on Restructuring Proposal
 - Called meetings with Chairs and Roundtables to discuss
 - Called multiple meetings with Amy and Maggie to discuss
 - Called multiple meetings with the CBP Committee
 - Solicited members for feedback
 - Submitted proposals for change
- Constantly emailing others to check in and keep people on track

Executive Meetings

December 10: Prepared Executive Meeting, emailed reminder, set up zoom, made agenda, etc.

March 3: Prepared Executive Meeting, emailed reminder, set up zoom, made agenda, etc.

May 12: Prepared Executive Meeting, emailed reminder, set up zoom, made agenda, etc.

July 15 Special Meeting: Prepared Special Executive Meeting for Restructuring Proposal and , emailed reminder, set up zoom, ma Prepared Executive Meeting, emailed reminder, set up zoom, made agenda, etc.de agenda, etc.

October 15: Prepared Executive Meeting, emailed reminder, set up zoom, made agenda, etc.

November 4: Prepared Business Meeting, emailed reminder, set up zoom, made agenda, etc.





Summary of Meetings & Tasks

November 22, 2019: Attended a meeting with Amigos Library Services to discuss Association Management contract.

November 27, 2019: Attended NDLA Executive board meeting to share information about Amigos Library Services.

January 13, 2020: Submitted article to *The Good Stuff* soliciting nominations for Librarian of the Year and Major Benefactor award (subsequent social media and listserv posts followed).

January 22, 2020: Attended conference planning meeting.

March 3, 2020: Meeting with Amigos to begin association management services.

March 5, 2020: Met Maggie Townsend at Bismarck Radisson Hotel to review conference venue and plan layout for exhibits.

March 19-20, 2020: Co-authored joint statement from NDLA and NDSL regarding COVID-19 and library services.

April 15, 2020: Launched vendor registration for originally planned conference.

April 17, 2020: Presidents Meeting

April 21, 2020: Attended conference planning meeting.

May 12, 2020: NDLA Executive Board Meeting

June 4-5: Co-authored statement from NDLA affirming statements regarding racism and discrimination from ALA and BCALA.

June 9, 2020: Convened meeting with past presidents Leslie Allan & Stephanie Kom to select Librarian of the Year and Major Benefactor award winners.

June 24-26: Attended ALA Virtual to gain knowledge and ideas for NDLA hosting a virtual conference.

July 15, 2020: Attended NDLA Executive Board meeting--Shared ideas for going forward with vendor participation in a virtual conference.

July 21, 2020: Attended conference planning meeting.



August 26, 2020: Re-launched vender registration with revised options for a virtual conference (registration closes October 7).

September 8, 2020: Attended conference planning meeting.

Conference Vendor Update

As of October 1, 2020, 10 vendors had registered to participate in the virtual conference and we have taken in \$1700 in vendor fees.

Company Name	Presenter Name
ABDO Publishing	Bob Germain
Mackin Book Company	Andy Wills
Emporia State University/School of Library and Information Management	Elizabeth Hoffman
Bound to Stay Bound	David Stiles
Kubitz Educational Services/Scholastic Library	Matthew Kopyar
NDSU Press	Zachary Vietz
Permabound	Rebecca Peacock
Capstone	Ann Novak
FactCite Lincoln Library	Susan Gall
Janway	Michelle Rhodes



**Maggie Townsend, Past President
Annual Report
October 12, 2020**

Non-Conference Activities

- Attended and actively participated in all board meetings
- Attended and actively participated in all finance committee meetings
- Worked collaboratively with President Lund and President-elect Soma to draft a restructuring plan for the NDLA executive board.
- Worked collaboratively with President Lund and President-elect Soma to research conference management services. Secured a quote from Amigos, presented the quote to the NDLA board, and secured Amigos services.
- Worked with President Lund and President-elect Soma on countless issues related to the organization's and board's operation
- Communicated with the board in online discussions and votes

Conference Activities

- Secured a location and contract for the 2021 NDLA Annual Conference
- Revised NDLA's contract with Amigos for virtual conference support services
- Created, distributed, and analyzed the results of a feedback survey of past conference
- Created, distributed, and analyzed the results of a survey regarding conference options during a pandemic
- Communicated with the Bismarck-Mandan CVB regarding conference services
- Communicated with the ND Department of Health regarding COVID guidelines and the ND Smart Re-Start plan
- Communicated extensively with the Radisson hotel staff first regarding the contract of a face to face conference and the included layout and provided services. Then regarding the cancellation of the face to face contract
- Communicated with groups of people multiple times because they failed to complete their commitments and duties
- Served as the primary contact for Amigos conference management services which included meeting a variety of deadlines and providing a wealth of information to them
- Worked on NDLA activities in some way, shape, or form on most business days



North Dakota Library Association

Established 1906

- Chaired the conference planning committee which meet 10 times and oversaw:
 - Writing two budgets--one for a face to face conference and one for a virtual conference
 - Researching numerous and finally contracting one keynote speaker
 - Developing the conference format and schedule for a never done before conference
 - The advertisement, selection, and execution of breakout sessions
 - Awards ceremony
 - Selection of award winners
 - Purchasing of plaques
 - Celebration of winners
 - Developing and advertising a Shark Tank mini-grant competition
 - Registration process
 - Updating the conference webpages
 - Advertising conference attendance
 - Asking for volunteers and scheduling them
 - Organized and ran practice sessions for the virtual awards ceremony
 - Organized and ran practice sessions for the virtual business meeting

ALA Councilor Annual Report
Laurie McHenry
October 14, 2020

To state it has been an unusual year, would be an understatement. ALA was already undergoing many simultaneous changes before COVID-19 impacted everything. As Council focuses on the business of ALA, so does my report.

The 3 main themes of the past year have predominately focused on: SCOE (Steering Committee on Organizational Effectiveness, the budget, and the changes to MidWinter. The later two are being studied by the Forward Together Working Group and the Forward Together Fiscal Analysis Working Group.

Forward Together will require changes that can happen immediately and changes that will require bylaws changes. This is a huge undertaking for the Constitution and Bylaws Committee and the Committee on Organization (COO). One big change already approved by Council and approved by a vote of the membership was the combining of ALCTS, LITA and LLAMA into one section, CORE: Leadership, Infrastructure, Futures.

In the Fall of 2019 the sale of ALA's headquarters in Chicago was approved. Then before they could move into their new space in the spring of 2020, COVID-19 hit and they had to rent space in the building they had intended to vacate, therefore increasing their expenses.

Other important news from Council includes hiring a new Executive Director, Tracie Hall.

In June the Council met virtually. This was both interesting and notable. Notable because in the organizational changes one of the critical components has been the ongoing discussion to drastically reduce the size of council. The cost of physical council meetings to ALA is huge. Now we know we can do business virtually. How this will impact discussions and decisions remains to be seen.

"Forward Together-Steering Committee on Organizational Effectiveness (FINAL) Approved the next steps and timeline:

1. ALA Council, as the policy-making body of the Association, takes responsibility for the decision making on the Forward Together process;
2. ALA Council requests that the ALA Executive Board present the SCOE Report with specific action items and a draft timeline to ALA Council along with consolidated feedback from the various conversation sessions, hearings, and email commentary prior to a fall meeting;
3. That the President call at least one meeting of ALA Council (fall meeting) prior to the Midwinter Meeting devoted exclusively to discussion of changes to the structure of ALA governance and the detailed plans for a Constitutional Convention;
4. ALA Council requests the Forward Together Working Group and the Forward Together Fiscal Analysis Working Group provide regular, ongoing formal updates to ALA Council for discussion prior to ALA Annual Conference in Chicago in 2021;
5. ALA Council requests that the timeline include scheduling a Constitutional Convention before and during the ALA Annual Conference in Chicago in 2021." – ALA CD#42

Resolutions passed this year include:

- Ensuring Intellectual Freedom and the Right to Peacefully Assemble at ALA Conferences and Meetings
- Opposition to Charging Prisoners to Read
- Protecting Privacy and Safety in Coronavirus-related Library Policy
- Developing Library Security Policies in keeping with ALA Policy
- Condemning Police Violence Against Black, Indigenous, People of Color, Protestors and Journalists

If you are interested in learning more about Council or the Business of ALA the 2020 documents can be located here: <http://www.ala.org/aboutala/virtual-and-midwinter-2020>

I want to thank the North Dakota Library Association for the opportunity to serve as your councilor for two terms (6 years). It has been an awesome ride, but I am more than happy to give someone else the opportunity to serve and grow.

MPLA Representative Report

Randi Monley

October 2020

- Sent out dues reminders to NDLA members who had not yet paid their MPLA dues
- Attended MPLA Board Meetings via Zoom
- Submitted an article to the Good Stuff on Benefits of MPLA Membership
- Submitted and solicited news for MPLA newsletters
- Posted various job openings on the MPLA Job line
- Attended Conference Planning Meetings for NDLA, chair of publicity
- Attended Conference Planning Meeting for MPLA

Respectfully submitted,

Randi Monley MPLA Representative

**NDLA Academic and Special Libraries
Annual Report 2020
Submitted by Lisa Eggebraaten, A&SL Chair
9/30/2020**

I attended the 2019 conference and led the annual meeting of the A&SL section. I submitted a budget and attended executive committee meetings. I sent out email soliciting nominations for chair elect.

No activities or changes were under taken this year. With the HSIS chair, the decision was made to forgo the unconference this year due to no technology support, this is not a permanent decision and future chairs can coordinate an unconference. With COVID-19 happening in March of 2020, many challenges were faced with the time needed to manage the changes that resulted.

Heath Science Information Section (HSIS)

Annual Report

Sara Westall, Chair

October 2020

September 2019-

September 25th- Attended NDLA Executive Board Meeting.

September 27th- Attended HSIS Meeting and officially took over chair position.

October 2019-

Throughout the Month- Corresponded via email with Erika Johnson on Chair duties, and set up meeting times for November to discuss Chair position and Unconference.

Submitted 2020 Budget

November 2019-

November 13th- Corresponded via email with Erika Johnson, HSIS Past Chair to discuss Unconference. Also sent email to Erika to discuss sending out an email to all staff about looking at the current HSIS bylaws and suggesting changes, if needed.

November 19th- Sent correspondence to Erika Johnson and Lisa Eggebraaten, Chair of ASL

Sent out email to HSIS members asking if they would like to look over HSIS bylaws and suggest changes.

December 2019-

Corresponded via email about upcoming learning opportunities.

December 3rd- Met with Erika Johnson, Past Chair about learning events.

December 10th- Attended NDLA Executive Board meeting.

December 16th- Met with Lisa Eggebraaten and Erika Johnson to discuss Unconference. It was decided that for 2020 there would not be an Unconference.

January 2020-

January 22nd- Attended NDLA Conference Planning Meeting

Corresponded with HSIS Members about possibly doing some presentations for the entire NDLA membership.

February 2020-

February 18th- Attended NDLA Conference Planning Committee Meeting.

March 2020-

March 3rd- Attended NDLA Executive Board Meeting.

March 17th- Attended NDLA Conference Planning Committee Meeting.

Sent out emails and call for agenda on HSIS Spring Meeting.

April 2020-

April 22nd- HSIS Spring Meeting.

Sent out emails asking for trainings/presentations.

May 2020-

Attended NDLA Meeting

Emailed with Ron and Erika about upcoming presentation on Covid.

Sent emails on nominations for Chair-Elect position.

Sent email to NDLA list-serv on presentation on Covid resources.

May 13th- Attended Ron Padot's presentation on Covid Resources.

June 2020-

Corresponded on Chair-Elect nominations.

Corresponded with list-serv about NDLA 2020 Conference.

July 2020-

July 15th- Attended NDLA Special Meeting.

Corresponded with Merete about doing an upcoming presentation on health resources

Corresponded with HSIS list-serv about doing presentations.

Attended NDLA Conference Planning Committee Meetings and corresponded via email about proposed changes to 2020 Conference.

Continued call for nominations for Chair-Elect.

August 2020-

Attended NDLA Conference Meetings as planned.

August 11th- Attended HSIS presentation from Erika on mental health resources.

Continued correspondence for call for nominations.

September 2020-

Attended NDLA Conference Planning Committee Meeting.

Sent out email on proposed date for Fall HSIS Meeting.

Sent emails and met with Merete about proposed presentation, which has been postponed until 2021.

Planned Fall HSIS Meeting.

Sent out email on call for agenda and reminder emails.

October 2020-

Compiled Annual HSIS Report.

Working on Fall Meeting Agenda.

James Murphy

NMRT Chair

2020 Annual Report

- Received NMRT binder and thumb drive at conference from past chair, Randi Monley.
- Submitted NMRT proposal for annual budget appropriation needed for Grassroot Grants.
- Attended quarterly executive board meetings.
- Submitted proposal to executive board to change Grass Roots Grant. After discussion, motion passed to no longer limit the number of grants and to allow any new member of less than five years to be able to receive the grant one time.
- Discussed changing NMRT from a roundtable to a committee with NDLA president consisting of elect chair, chair, and past chair. NMRT chair is in favor of the change.
- Did not advertise Grass Roots Grant during normal timeframe (June/July) due to cancelation of in person conference and uncertainty regarding date and cost of virtual conference.
- No Grassroot Grant applications received.
- Surveyed NMRT using listserv to schedule business meeting and gauge interest in virtual social. Members preferred to not have a virtual social.

Respectfully submitted,

James Murphy

NMRT Chair

NDLA Public Library Section
Oct. 5, 2020
Mary Lorenz, Chair

Annual Report: 10-5-2020

- Andrea Placher, Williston Community, was nominated to run for Chair-elect 2020
- Stephanie Galeazzo, Mackenzie County Public, agreed to be Secretary 2019
- Urged members to do a presentation at conference
- Attended Executive Board meetings via Zoom: March 3, May 12, July 15, Oct. 15
- Rita Ennen was nominated for Chair-elect on Sept. 25, 2019 – her name was not put on the ballot – Carol Kunnerup agreed to run & won the election. Carol is moving out of ND so Rita has agreed to be Chair at this conference. Her name will appear on the ballot as running for Chair and Andrea Placher will be running for Chair-elect.
- Hosted Public Library Section meeting Tuesday, Oct. 20 via Zoom
- Discussed usage of the listserv, FAQs, Facebook group, quarterly section meetings
- Shared pandemic information among public librarians
- Asked for resolutions
- Asked for nominations for Chair-elect 2021
- Asked for volunteer for Secretary 2020
- Rita Ennen introduced as Chair for 2020
- Compiled Annual Report

Respectfully submitted,
Mary Lorenz
NDLA Public Library Section Chair

Carmen Redding

SLAYS Chair

October 2020

2020 Annual Report

September 25-27: Attended NDLA SLAYS meeting @ the NDLA Annual Conference

December 10: Attended Board Meeting

January 22: Attended 2020 Conference Planning Meeting via Zoom

February 18: Attended Conference Planning Committee Meeting

March 3: Attended Board Meeting

March 10: Attended AASL State Level Leaders Meeting

March 17: Attended Conference Planning Committee Meeting

April: Was in email conversation with Allison Rademacher, Traci Lund, and Kristen Borysewicz about the SLAYS affiliate position connected to the AASL State Level Leader position, specifically the lack of continuity with the AASL State Level Leader position when the SLAYS chair changes every year.

April: Sent reminders emails about making nominations for School Library Benefactor of the Year and Youth Excellence Program of the Year

May: Sent reminders emails about making nominations for School Library Benefactor of the Year and Youth Excellence Program of the Year

May: Attended the NDLA Executive Board Meeting

June: Sent reminders emails about making nominations for School Library Benefactor of the Year and Youth Excellence Program of the Year

June: Submitted nominations for School Library Benefactor of the Year and Youth Excellence Program of the Year

July: Contacted Flickertail Committee about awards

July 15: Attended Special Executive Board Meeting

August: Contacted Flickertail Committee about awards

September 8: Attended Conference Planning

September: Contacted Flickertail Committee about awards

September 25: Shared email with membership on the status of Flickertail Awards

October 15: Will attend the 2020 Pre-Conference Executive Board meeting

2020 Annual Report TECHSERT/GODORT

Danae Snavely and Renae Tholkes Co-Chairs

Made up list of Notable Document Nominees

Co-chairs signed and distributed certificate to person who will give to winner

E-mailed publishers letting them know if their publications placed in top three or not

Asked publishers if wanted books back

Sent the list of Notable Document winners and nominees to NDLA Web Editor for inclusion on site

Wrote and sent on the docket article for December issue

Attended Executive Board meeting on December 10th

Nominated Notable Documents for ALA Notable Document Award

Sent books to ALA Notable Documents Chair

Wrote and sent on the docket article for March issue

Attended conference planning committee meeting on January 22nd

Attended conference planning committee meeting on February 18th

E-mailed someone from GPO to see if a representative was willing to present at conference

Attended Executive Board meeting on March 3rd

Looked over the policies/procedures for TECHSERT/GODORT

Danae attended the conference committee virtual meeting on March 25th at 7PM

Wrote and submitted on-the-docket article for the June issue of the Good Stuff

Danae attended the conference committee virtual meeting April 21st at 7PM

E-mailed Minitex asking if someone would do a conference program on Technical Services

Sent out 2 e-mails soliciting nominees for Co-chairs of the Roundtable

Sent out e-mail asking the Roundtable their thoughts on new restructuring proposal

Danae met with Traci about the new restructuring proposal

Danae attended the Executive Board meeting on May 12th at 1pm

Danae attended the conference planning committee virtual meeting on May 19th at 3pm

Danae sent e-mail to roundtable asking about not giving out Notable Document Award this year

Danae attended conference planning committee virtual meeting on June 16th at 3pm

Danae wrote the Good Stuff article for the August issue

Danae attended July 15th meeting

Danae attended July 21st conference planning committee meeting

Both attended September 8th conference planning committee meeting

Danae attended October 6th conference planning committee meeting

Sent out e-mail reminding TECHSERT/GODORT members about meeting

Solicited agenda items for TECHSERT/GODORT meeting

Wrote agenda for TECHSERT/GODORT meeting

Attended TECHSERT/GODORT meeting, business meeting and awards ceremony at virtual conference

Handed over the reins of TECHSERT/GODORT to new chairs

Constitution, Bylaws & Policy Committee Annual Report
October 2020

The Constitution, Bylaws and Policies Committee members for the 2019-2020 NDLA term were: Laurie McHenry & Kristen Borysewicz, Co-Chairs, Virginia Bjorness, and Megan Richardson. We met via Zoom averaging one meeting a month.

The major task of this Committee is oversight of NDLA foundational documents, adherence to them and suggesting changes when needed. This resulted in activities for the year related to:

- Bylaws Updates
- Making information from previous policy handbooks available

Bylaws and Policies Updates:

After last year's major project of combining the various policy handbooks into one Policy Manual, this year mostly involved making sure to update the Policy Manual as needed throughout the year, once it was finalized by Executive Board approval. The Committee removed policies that were never officially adopted by the Executive Board and moved smaller policies handbooks to the NDLA website to facilitate access by the membership, such as updated the Electronic Discussion Lists and the maintenance of subscribers. This effort will continue with some other policies not incorporated into the manual. Regarding Bylaws, this Committee also updated the duration of the term served by the Treasurer as voted on by the membership.

Making information available:

In coordination with the web team, the Committee facilitated the creation of webpages to house information about each of the sections and roundtables that was previously found in the policy manual. This change will improve the onboarding process for new committee chairs and educate NDLA members on the various sections and committees available to them. Changes to the Grassroots Grant and award criteria for Librarian of the Year and Benefactor of the Year were also finalized and made available on the website. Also worked with the Archivist and Web Editor to make sure versions of the website are captured in the "Wayback Machine" from Internet Archive when changes are made.

The Committee advised the Executive Board on the Restructuring Proposal which changes the composition of the Executive Board as well as other aspects. The committee continues to work toward the exploration of the proposed Executive Board Expectation document for newly elected board members.

Moving Forward:

The Committee will be working on combining the Constitution and Bylaws documents to follow the example recommended to ALA by their Parliamentarian. This will continue the mission to

simplify information that used to be disbursed among various handbooks into the single Policy Manual.

We will review NDLA foundational documents and work with the Executive Board on matters related to the board restructuring proposal that require membership approval.

Laurie McHenry will be staying on the Committee, but will no longer be co-chair. Virginia Bjorness will join Kristen Borysewicz as the second co-chair. Otherwise committee membership would like to remain the same for the coming year.

TO: North Dakota Library Association
FROM: Marlene Anderson, Chair, *The Good Stuff* Editorial Committee
SUBJECT: Annual
DATE: October 12, 2020

2019-20 Highlights

COVID-19 upended most everything in our lives in 2020, including the publication schedule for *The Good Stuff*. In the end, we published and posted two issues of *The Good Stuff* – a December 2019 issue and a combined March/June/August 2020 issue. After each issue was posted, the membership was alerted via email.

Editorial and Production Team

Editorial committee members were Joan Erickson, Eric Stroshane, and Marlene Anderson, Chair. Eric resigned from the committee in the spring when he took a new job in Pennsylvania.

Lesley Allan served as our production artist. Joshua Pikka, NDLA's web editor, posted the issues on the NDLA website and updated the Good Stuff web page as needed/directed.

2020-21 Changes

Shannon Yarbrough will take over as the new chair of the editorial committee with the December 2020 issue. Shannon is the UND NW Clinical Campus Librarian and

Director of the Angus Cameron Medical Library at Trinity Health in Minot. To help ensure a smooth transition, Marlene Anderson will remain on the committee and will work closely with Shannon throughout the coming year.

Submission Deadlines and Advertising Deadlines

Submission deadlines and advertising rates for *The Good Stuff* are available on the [NDLA website](#) as well as on page two of each issue.

Advertising Rates (per issue)

- \$100 -- full-page ad
- \$50 -- half-page ad
- \$25 -- quarter-page ad

Submission Deadline for December 2020 Issue - Friday, November 9

Interested in Serving on the Editorial Committee? Need More Information?

Contact Shannon Yarbrough, Chair, *The Good Stuff* Editorial Committee:
Shannon.yarbrough@und.edu OR Shannon.yarbrough_ext@trinityhealth.org; 701-857-5435



**Legislative Committee
Annual Report
October 8, 2020**

Janet Anderson
NDLA Legislative Committee Chair
October 8, 2020

General:

- JM Strategies provided a review of the 2019 Legislative Session to the NDLA Executive Board In December 2019
- The NDLA Executive Board approved renewing the contract with JM Strategies through the 2021 Legislative Session
- Anderson was scheduled to attend National Library Legislative Day in Washington D.C. along with others, but the event was cancelled due to the pandemic.
 - Anderson participated in the virtual events hosted by ALA
 - Anderson and Legislative Committee members discussed sending postcards to Legislators to keep them updated on what ND libraries are doing
- Anderson and State Librarian Mary Soucie corresponded regarding the direction of the committee and the role of JM Strategies
- No nominations were made for the Library Champion Award and committee members discussed that it may be more likely to be an award handed out in Legislative years
- Communication and meetings have been challenging due to the pandemic, but the committee will need to be more active and adaptive in the upcoming months

Upcoming:

- Anderson will try to plan a meeting with current members of the committee and Jason Matthews from JM Strategies in the fall/early winter to finalize a strategy going forward for the committee
- The committee will continue to try to recruit more members, particularly in the Bismarck area

Note:

- The 2021 Legislative Session will undoubtedly be challenging, but extremely important. Funds will be greatly needed by organizations across the state and North Dakota libraries will need to step up and actively promote themselves and the value of the many services we provide. The NDLA Legislative Committee will need help from each and every library in the state.

Respectfully submitted,
Janet Anderson
NDLA Legislative Committee Chair

NDLA Membership – October 14, 2020

Category	Current
Academic & Special Libraries Section	59
Health Sciences Information Section	19
Public Library Section	115
School Library & Youth Services Section	81
New Members Roundtable	42
Technical Services & Government Documents Roundtable	25
Individual	214
Retired & Friends	11
Institutional members	7
Student members	8
Trustees	5
Total Members October 14, 2020	245

Trevor Martinson

NDLA Archivist/Historian

10/01/2020

NDLA Archivist/Historian Annual Report

- At the end of 2019, transferred the organization's electronic records from 2016 to State Archives for inclusion in the NDLA collection (following the 3-year cycle).
- Merged copies of board reports for the website. Sent the merged reports to Josh Pikka, Web Editor, who then added them to the website.
- Began monthly webpage preservation of NDLA's website via the Internet Archive's Wayback Machine.
- Continued to save electronic copies of NDLA records to be added to the collection at State Archives.



**Web Editor's Report
Annual Report 2020
Joshua Pikka
Web Editor**

The year 2020 has seen a progression from the year of 2019.

The Web Editor had been hard at work in the first part of 2020 with the Website Working Group consisting of Kristen Borysewicz and Shannon Yarborough. The committee worked mainly on setting up pages for individual committees, and posting updated Bylaws and Policies.

The job listing page has continued to be popular this year. New listings go up nearly every week and are kept up to date.

This year has also seen a collaborating with NDLA Archivist Trevor Martinson in effort to create an archive of the website online. This archive should help us in preserving information on our website that will change in the future.

The promotion of the 2020 NDLA Conference has also taken up a lot of time this year. With the cancelation of the in person conference and the moving to the virtual conference format, many forms and pages had to be updated and revised many times.

Other works that the Web Editor has done included keeping the Home Page updated and changing current information on the website as needed.



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State Library Annual Report FY20

NDLA Activities:

Several NDSL Staff members are very involved in NDLA. Soucie serves on the Board and is also a member of the Legislative and Conference Committees. Interim Library Services Division Director Carmen Redding is the current SLAYS Chair. Marketing Specialist BreAnne Meier serves as the Elections Committee Chair (and sole member) and Patron Services Division Director Stephanie Baltzer Kom is chair of the Finance Committee. Digitization Specialist Trevor Martinson serves as the Archivist. Library Development Specialist Abby Ebach is running for Secretary for 20-21. Administrative Assistant Michele Balliet produces the annual certificates of recognition for membership milestones.

Personnel changes:

Library Development Director Eric Stroshane tendered his resignation in May. Talking Books Manager Sue Hammer-Schneider retired in June.

The State Library underwent an organizational change in February and the following staff are in different positions:

- Al Peterson- Outreach Specialist. Al will focus on connecting state agencies with the Library Community and will coordinate continuing education
- Shari Mosser- Literacy Specialist. Shari will lead our efforts in literacy as well as work with the Youth Services Librarians, coordinate the statewide Summer Reading Program and serve as the North Dakota Center for the Book coordinator.
- Stacey Goldade- Cataloger. Stacey has shifted her focus to cataloging NDSL materials and state documents
- Angie Houser- Public Library Specialist. Angie will provide services to the public library community
- Trevor Martinson- Digitization Specialist. Trevor coordinates all Digitization efforts for NDSL
- Kristen Northrup- Data Analyst

The State Library now has four divisions.

- Administrative Services: Division Director, Cynthia Clairmont-Schmidt. Includes Administration and Public Information Office which includes Marketing, Outreach and Data Analysis
- Library Services: Interim Division Director Carmen Redding. Includes Library Development, Cataloging
- Patron Services: Division Director Stephanie Baltzer Kom. Includes Circulation, Reference, ILL and Talking Books
- Technology Services: Division Director Ryan Kroh. Includes IT and Digitization

Pandemic activities:

The State Library had to shift many things due to the pandemic. Our R&D workshop was cancelled.

Summer Summit and Research Methodologies shifted to virtual events. We coordinated the first Statewide Virtual Summer Reading Kickoff week and had representatives from all library types; we hope to continue this event in the future. We purchased a statewide license for Beanstack to help public libraries shift their summer reading program to an online format. We will offer Beanstack next summer as well. We used a portion of our CARES monies to pay for this.

The State Library began hosting bi-weekly Library Community meetings shortly after the pandemic started. Those meetings are now once a week on alternating Tuesday and Thursdays.

Library Vision:

The North Dakota Library Coordinating Council adopted the new Library Vision document.

In conjunction with the State Library, the Council awarded over \$40,000 for the COVID-19 Response Grant, Round 1.

Currently open until October 31 are the COVID-19 Response Grant, Round 2 and a Professional Development grant.

Future:

The Legislative session will begin in January and NDSL will once again work with the Legislative committee to gather stories from the Library Community to share as part of our testimony. We would really appreciate having more members of the library community come to our budget hearing to provide testimony on the importance of State Library services to the local library.

The State Library looks forward to our continued partnership with NDLA. Everyone benefits when we work together.